



CERTIFIED FRANCHISE EXECUTIVE  
CFE Certification  
RENEWAL APPLICATION



**Complete this form and return to [cfe@franchise.org](mailto:cfe@franchise.org)**

Contact us with questions: [cfe@franchise.org](mailto:cfe@franchise.org)

\*Incomplete renewal application forms will not be processed

**Effective January 1, 2023**, all individuals having earned the *Certified Franchise Executive™* designation must renew every three years to retain the CFE designation. Failure to renew within the designated period will revoke all CFE designation/status/recognition and the individual must begin the CFE program as a candidate in order to re-gain the CFE status.

CURRENT CFE Renewal Requirements:

**40 CFE Credits REQUIRED as follows: 20 CFE Education Credits + 20 CFE IFA LIVE Learning Credits (Formerly Participation)**

CFE Renewal Fees: IFA Member Fee: \$310 / Non-Member Fee: \$675

The Renewal Payment Link will be sent to you via email once your application is approved.

Name \_\_\_\_\_ Title \_\_\_\_\_ Company \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Email Address \_\_\_\_\_

**EDUCATION – 20 CFE Education Credits required**

List CFE-approved courses and/or attach supporting documentation Course/Date

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**IFA LIVE (Formerly Participation) – 20 CFE IFA LIVE Learning Credits required**

List CFE-approved courses/events/webinars and/or attach supporting documentation: Event or Course/Date

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I certify that the information contained in this Application for CFE renewal is true and correct in all material respects.

Signature \_\_\_\_\_ Date \_\_\_\_\_