

2025 Legal Symposium CLE Process (as of 4.28.25)

Each state with an MCLE requirement administers its own program with its own distinct set of rules, regulations, and sponsor fees. Therefore, since IFA is seeking MCLE accreditation for our program, we will be applying to each state individually as CLE accreditation is given on a state-by-state basis. There is no nationwide accreditation since the MCLE programs are administered by the state supreme courts through a special CLE commission or board.

IFA is applying for CLE credits for the states listed below. Please note, individual attorneys may also request accreditation from their states after the program has taken place by providing course materials, a special application, and possibly a small fee. Again, each state has its own procedure. If you go that route, please reach out and IFA will provide you with the supplemental materials needed to receive credit for any state not listed below.

Please see the chart below to stay up to date on the CLE application process, and what is required on-site as well as post event. We will continue to update this as we hear back from different states.

| State | # of CLE Credits | Application Status | On-Site & Post Event Process |
|--------------|--|---------------------------|--|
| California | 11 Credit Hours | Pending | Attendees must sign in and out on-site. IFA will email attendees the California state certificate of attendance. |
| Colorado | 11 total credits with 1.25 Ethics credits | Pending | Attendees must sign in and out on-site. IFA will email the certificate of attendance with reference number at the registration desk. The attorney must then self-report to the state with reference number. |
| Connecticut | Connecticut does not administer a formal approval process for MCLE courses. If an organization's MCLE course has been authorized in another jurisdiction, then the course is automatically approved in Connecticut | | Attendees must sign in and out on-site. Attorneys will report their own hours of credit to Connecticut's MCLE Commission by certifying on their Annual Registration forms that they have completed the required hours. |
| Florida | 12 General Credits, 1.5 Ethics Credits, and 3 Technology Credits | Approved | Attendees must sign in and out on-site as well as pick up an IFA certificate of attendance with reference number at the registration desk. The attorney must then self-report to the state with reference number. |
| Georgia | 11 hours | Pending | Attendees must sign in and out on-site as well as pick up an IFA certificate of attendance with reference number at the registration desk. IFA will then report the final list of attendees post the event. |
| Illinois | 11 General Credit Hours | Approved | Attendees must sign in and out on-site and pick up the certificate of attendance at the registration desk. |

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| | | | IFA will then report the final list of attendees post the event. |
| Kentucky | 9.75 Credits + 1.25 Ethics Credit | Approved | Attendees must sign in and out on-site as well as pick up an IFA certificate of attendance with reference number at the registration desk. The attorney must then self-report to the state with reference number. |
| Minnesota | 11 total credit hours | Pending | Attendees must sign in and out on-site. IFA will email the attendee the IFA certificate of attendance and the state reference number. |
| North Carolina | 11 total credit hours | Pending | Attendees must sign in and out on-site. IFA will then report the final list of attendees post the event and will email attendee the IFA certificate of attendance. |
| New Jersey | 11 total credit hours | Pending | Attendees must sign in and out on-site. IFA will email attendees the New Jersey certificate of attendance. |
| New York | As approved by Kentucky: 9.75 Credits + 1.25 Ethics Credit | Per the New York Jurisdiction policy: an application does not need to be submitted if already approved by one of their jurisdictions. | IFA is approved in the State of Kentucky which is in the group A of jurisdictions for NY. Attendees must sign in and out on-site as well as pick up an IFA certificate of attendance with reference number at the registration desk. New York attorneys simply retain the certificate, download any session materials when participating in the program, and include the qualifying out-of-state credits when they report their CLE status to New York. Attorneys do not send related documents to the CLE Board for review, unless specifically asked to do so. |
| Ohio | 11 total credit hours | Pending | Attorneys may self-report the hours by logging into the attorney portal using the Ohio activity code provided by the sponsor. |
| Pennsylvania | 10 Credits + 1 Ethics Credit | Approved | Attendees must sign in and out on-site. IFA will then report the final list of attendees post the event and will email attendee the IFA certificate of attendance. |
| Texas | 10 Credits + 1 Ethics Credit | Pending | Attendees must sign in and out on-site. |

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| | | | IFA will email attendee the Texas certificate of attendance. There will be a QR code in the document for the attorney to scan which reports directly to the state. |
| Virginia | 13 hours | Pending | Attendees must sign in and out on-site. IFA will email attendee the IFA certificate of attendance. The attorney then must self-report to the state with reference number. |
| Wisconsin | 11 total credit hours | Pending | Attendees must sign in and out on-site as well as pick up an IFA certificate of attendance with reference number at the registration desk. The attorney must then self-report to the state with reference number. |

If you have any questions, please do reach out to the IFA Events team at events@franchise.org.

FAQs

Why does my state have a different number of credits?

Different states have different credits approved because each state's legal system and regulatory framework may have unique requirements, priorities and standards.

What is a Certificate of Attendance (COA)?

A certificate of attendance is a document given to individuals who have participated in an event or training program such as a conference which serves as a record of participation and is needed to file for CLE credits.

What do I do with my certificate?

Review your state bar association's guidelines for reporting CLE credits and use your COA as record of proof.