



**CLE Process**

Each state with an MCLE requirement administers its own program with its own distinct set of rules, regulations, and sponsor fees. Therefore, since IFA is seeking MCLE accreditation for our program, we will be applying to each state individually as CLE accreditation is given on a state-by-state basis. There is no nationwide accreditation since the MCLE programs are administered by the state supreme courts through a special CLE commission or board.

IFA is applying for CLE credits for the states listed below. Please note, individual attorneys may also request accreditation from their states after the program has taken place by providing course materials, a special application, and possibly a small fee. Again, each state has its own procedure. If you go that route, please reach out and IFA will provide you with the supplemental materials needed to receive credit for any state not listed below.

Please see the chart below to stay up to date on the CLE application process, and what is required on-site as well as post event. We will continue to update this as we hear back from different states.

State	# of CLE Credits	Application Status	Post Event
California	Pending	Pending	Attendees must sign in and out on-site. IFA will email attendees the California state certificate of attendance.
Connecticut	Pending per self reporting	Approved due to approval in another jurisdiction	The state of Connecticut does not have their own MCLE accreditation. As long as this program is approved in another state, the attendee can self-report. No action is needed on-site.
Florida	7 Credits	Approved	Attendees must sign in and out on-site as well as pick up an IFA certificate of attendance with reference number at the registration desk. The lawyer must then self-report to the state with reference number.
Illinois	5 Credits	Approved	Attendees must sign in and out on-site as well as pick up an IFA

			<p>certificate of attendance at the registration desk.</p> <p>IFA will then report the final list of attendees post the event.</p>
Minnesota	Pending	Pending	<p>Attendees must sign in and out on-site.</p> <p>IFA will email the attendee the IFA certificate of attendance and the state reference number.</p>
New Jersey	Pending	Pending	<p>IFA will email attendees the New Jersey certificate of attendance</p>
New York	Pending per Florida Jurisdiction – 7 credits	Per the New York Jurisdiction policy: an application does not need to be submitted if already approved by one of their jurisdictions.	<p>IFA is approved in the State of Florida which is in the group B of jurisdictions for NY.</p> <p>Attendees must sign in and out on-site as well as pick up an IFA certificate of attendance with reference number at the registration desk.</p> <p>New York attorneys simply retain the certificate and download all session materials. Include this with the qualifying out-of-state credits when they report their CLE status to New York. Attorneys do not send related documents to the CLE Board for review, unless specifically asked to do so.</p>
Texas	Pending	Pending	<p>Attendees must sign in and out on-site.</p> <p>IFA will email attendee the Texas certificate of attendance.</p> <p>There will be a QR code in the document for the lawyer to scan which reports directly to the state.</p>
Virginia	Pending	Pending	<p>Attendees must sign in and out on-site.</p> <p>IFA will send an IFA certificate of attendance. The lawyer then must self-report to the state with reference number.</p>
Wisconsin	Pending	Pending	<p>Attendees must sign in and out on-site.</p> <p>IFA will email the attendee the IFA certificate of attendance and the state reference number.</p>

If you have any questions, please do reach out to the IFA Events team at [events@franchise.org](mailto:events@franchise.org).